



DEPARTMENT OF THE NAVY
UNITED STATES NAVAL ACADEMY
121 BLAKE ROAD
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1000.1L
1/DIR USNAB
6 Aug 2026

USNA INSTRUCTION 1000.1L

From: Superintendent, U.S. Naval Academy

Subj: THE U.S. NAVAL ACADEMY BAND

Ref: (a) OPNAVINST 5450.346B
(b) NAVBANDINST 5400.3A
(c) DoDI 5410.19
(d) SECNAVINST 5720.44C
(e) MILPERSMAN 1306-976

1. Purpose. To issue instructions for use in the U.S. Naval Academy (USNA) Band.
2. Cancellation. USNAINST1000.1K.
3. Scope and Applicability. All personnel assigned to USNA shall familiarize themselves with the USNA Band regulations and policies listed in references (a) through (e).
4. Background. Per reference (a), the USNA Band is a field activity of U.S. Navy Music / U.S. Navy Band (USNM/USNB). Operational control and area of responsibility is exercised through the Superintendent. Fleet Band Activities provides detailing, oversight, and technical assistance. Funding (other than required from commands and organizations requesting services) is provided by the Superintendent. The USNA Band is an organizational responsibility of the Superintendent that reports through the Office of Special Events and operates under the leadership of the Director, USNA Band. Per reference (b), the Director reports concurrently to the Commanding Officer (CO), USNB, Washington, D.C. The Director, USNA Band is assigned to USNA in an additional duty status with the USNA Superintendent as regular reporting senior for fitness report purposes, and with concurrent signature provided by CO, USNB.
5. Discussion. Per reference (b), the USNA Band's mission is to provide musical support for USNA official functions. When available and when not in conflict with local mission, the USNA Band may support other non-USNA military commands, Navy Recruiting, and community outreach events.
6. Policy
 - a. Use of the USNA Band will be per the provisions of this instruction and references (a) through (e).
 - b. Official USNA functions take priority over all external support. Canceling external events that result from this prioritization will be vetted at a minimum through the Superintendent while making every effort to provide the sponsor with alternatives for musical support.

c. The USNA Band will participate and perform at national music education conferences/clinics and collegiate music programs in order to foster an enhanced Navy presence as well as to recruit and retain the most qualified musicians and highest caliber citizens. In addition, through the "Call for Scores" outreach initiative and collaboration with composers, the USNA Band will actively pursue the creation of new musical works that forward U.S. Navy and USNA interests and promote our core values and traditions on a national and international stage.

d. The USNA Band will maintain an annual performance schedule which includes appropriately staffed wind ensemble, popular music groups, and chamber ensemble concerts. These performances are conducted in addition to the USNA's primary ceremonial duties and are essential for meeting the Navy's outreach and recruiting mission through community relations and educational programs. Concert personnel will be augmented, when necessary and viable, by drawing first on available military band personnel and subsequently on contracted civilian musicians. Examples of annual performances include:

(1) Annual patriotic community local outreach concerts such as those in recognition of the U.S. Navy's Birthday, Veterans Day, and Independence Day.

(2) Annual Holiday by the Bay concert.

(3) Joint concerts with other U.S. military service academy organizations.

(4) Support of Naval Academy Athletic Association events, USNA Admissions, the execution of outreach initiatives, and aiding in recruiting efforts through public visibility.

e. Per reference (b), the USNB, Washington, D.C. will supplement the USNA Band as needed to fulfill primary mission requirements during periods of critical staffing shortfalls.

f. Additional musical units will be established utilizing current Primary Navy Enlisted Classification capabilities, and USNA mission requirements.

g. Reference (c) authorizes and provides guidance for "special bands," such as the USNA Band, to produce recordings. The USNA Band should pursue the production of recordings, social media presentations and the commissioning of musical works in alignment with Navy priorities.

h. The USNA Band is dedicated to mentoring midshipmen and building their character by modeling effective leadership. This commitment is fulfilled through sustained support and instruction during Midshipmen Musical Activities events to include, but not limited to: USNA Glee Club Winter Musical, Messiah, Drum and Bugle Corps sectionals, Pipes and Drums, Trident Brass as well through joint performances and rehearsals with midshipmen. USNA Band may participate in official USNA Midshipmen Musical Activities ticketed events in an incidental capacity when the primary focus of their involvement is midshipmen development and training. USNA Band should make best efforts to coordinate with Midshipmen Musical Activities to ensure that for ticketed events, the participation of the USNA Band is minimized and not advertised.

7. Procedures for Requesting Band Services

a. External organizations desiring the services of the USNA Band should submit requests in writing no less than 90 days before the desired date to: Director, U.S. Naval Academy Band, 101 Calvert Road, Annapolis, MD 21402-5080, or by contacting USNA Band Operations at (410) 293-1264, or via e-mail at bandops@usna.edu or usna.edu/USNABand/. All approved requests will be confirmed in writing. Requests should contain the type of event (ceremonial, educational outreach, concert, etc.), date, time, and location, possible alternate dates/times, point of contact, and contact information. All civilian requests must be submitted on a DD Form 2536 (Request for Armed Forces Participation in Public Events) which can be found at usna.edu/USNABand/.

b. The USNA Band is not funded for per diem, lodging, and transportation (in most cases), for military and community outreach support through the NCR. USNA provides travel funding on a limited and specific basis for outreach events. For cases where band support is requested by another command, it is incumbent upon that command to provide all necessary funding. Per reference (c), the USNA Band may accept travel funding from non-federal entities pending approval of a Gift-in-Kind package approved by USNA Superintendent/Chief of Staff.

c. Internal USNA musical support requests should be made no later than 30 days before the event by calling USNA Band Operations at (410) 293-1257 or via email to bandops@usna.edu.

8. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local record custodian or the USNA Records Manager.

9. Review and Effective Date. Per OPNAVINST 5215.17A, the Personnel Officer will review this instruction annually on the anniversary of its issuance date to ensure applicability, currency and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.



M. J. BORGSCHULTE

Releasability and Distribution:

This instruction is cleared for public release and is available electronically only via USNA's Intranet Web site, <https://www.usna.edu/AdminSupport/Inst/>